GRADUATE ASSISTANT POSITION ANNOUNCEMENT
West Virginia University College of Business & Economics

Position Title: Graduate Assistant, Masters of Professional Accountancy Program

Location: WVU College of Business & Economics
Business & Economics Building
Morgantown, WV

Scheduled Hours: 20 hours/ week

Last Day to Apply: March 1, 2017

Period of Position: Fall 2017 semester- Spring 2018 semester

Responsibilities: Your assignment will be to serve as a Graduate Research/Teaching Assistant under the supervision of a faculty member in the Department of Accounting. In general, these responsibilities are to be carried out throughout the semester of appointment, including times when classes are not in session, but not including days when the University is closed.

Duties:
• Coverage of office hours for faculty members.
• Assistance in teaching duties as required by faculty members.
• Research duties including assistance with literature reviews and other research duties delegated by the faculty member.
• Coverage of the Business Resources Learning Center
• General administrative duties including but not limited to: coping, filing, etc.
• Other duties to be named at a future time.

Educational Requirement: Student must be accepted and enrolled in the MPA program.

How to Apply: If you meet the previous qualifications and are interested in this position, please submit all of the following information by March 1, 2017.
• A Statement of Purpose
• Completed GA Recommendation Rubric

Questions about the position: Call or email Joey VanDevender at (304)293-2333, Gary.VanDevender@mail.wvu.edu